Author Informational Session
How to publish in Wiley Open Access Journals

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Agenda

▪ What is Open Access and what are the benefits?

▪ Author workflow: how to submit a manuscript to an open access journal and getting the APC covered through an existing agreement with your institution

Tools for authors: Author Services and Wiley Editing Services
Who are we?
Our history

Over 200 years of excellence

Wiley is one of the world's foremost academic and professional publishers and has more partnerships with leading societies than any other publisher.

▪ Founded in 1807 by Charles Wiley
▪ 18 millions of researchers and professionals
▪ 1,200 scientific societies
▪ +450 authors awarded with Nobel prize
Open access

What is open access and what are the benefits?
Types of journals

Subscription only journals:
- Free to publish but need to be subscriber to read

Open access journals:
- Articles are freely accessible online
- Authors pay an Article Publication Charge (APC)
- The APC can be paid via the author’s institution or funding

Hybrid journals:
- Subscription journal that allows open access publications
- Article can be published behind or outside paywall

https://journalfinder.wiley.com/
A quick guide to Open Access terminology

- Immediately, freely available online for all to read, download, reuse and share
- An Article Publication Charge (APC) is typically applied. This may be covered by an institution or funder
- Published under a Creative Commons (CC) license, author retains copyright

- The author selfarchives a version of the subscription article in an online repository or website
- Usually subject to a 12 or 24 month embargo period
- Authors retain the right to use their articles for certain purposes

- Articles (usually in subscription journals) that are made free to read by the publisher
- Articles are not formally licensed for reuse
- No fee or charge, but publisher is not under any obligation to keep the article free to read

- The article is immediately, freely available online for all to read, download, reuse and share; author retains copyright
- No direct author fees—publishing costs supported by a sponsor
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This is the most accommodating of licenses offered
Recommended for maximum dissemination and use of
licensed materials
Places umbrella stipulation on all CC licenses requiring credit
to original author(s)

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Lets others remix, tweak, and build upon your work non-commercially,
in any format
Derivative works must also provide proper attribution, a link to the
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Allows for copying and redistribution, commercial and non-
commercial, in any format, as long as proper attribution is given,
a link to the license is provided, Does not permit the
distribution of modified material
We have seen usage increase significantly during the year of the transition to OA, and this trend continues after the transition year.

We have also seen increases in Impact Factor in all journals that we have flipped to Open Access across varying subject disciplines.

Spanning a wide range of subjects and disciplines, both in partnership with societies and as our own proprietary titles.

Wiley is the third largest OA publisher by volume of articles.

Over 450 OA journals. Browse them here.
How open access is transforming research communication

**3x Downloads**
On average, open access articles were downloaded 3x as much as subscription articles.

**≈2x Citations**
Open access articles were cited nearly twice as much compared to subscription articles.

**4.5x Altmetric Score**
Open access articles received 4.5x as much Altmetric attention as subscription articles.
# Publishing with Wiley Open Access Journals

**Wiley's Tradition in Publishing Excellence**
Wiley offers an exceptional portfolio of over 8 million articles from 1,600 journals. Half of which published in partnership with prestigious international societies.

**Rapid Publication**
Wiley Open Access journals use a fast online submission system, ScholarOne, which speeds up the submission and reviewing process. They also have fast production times.

**Compliant with Open Access Mandates**
Wiley Open Access journals are fully compliant with open access mandates - meeting the requirements of funding organizations and institutions where these apply.

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All Wiley Open Access journals provide a high standard of peer review, selecting original research which is high quality and relevant for its discipline.

**Widest Possible Dissemination**
All Wiley Open Access journal articles are immediately freely available to read, download and share on PubMed Central (subject to journal approval), and Wiley Online Library, one of the world’s most extensive multidisciplinary collections of online resources.

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Articles published in Wiley Open Access journals are promoted through free email content alerts, homepage and subject page features, and special promotions.

**Article Discovery and Metrics**
Wiley Open Access journal articles feature article discovery tools and metrics that increase article discoverability, help authors connect with colleagues, and give usage metrics of individual articles.
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Your open access article publication charges (APCs) may be covered by your institution.

Institutions and funders with a Wiley Open Access Account or an open access agreement may cover article publication charges in full or part for affiliated authors publishing their article open access in a hybrid journal.

Check your eligibility here.
Author workflow

How to submit a manuscript to an open access journal and getting the APC covered through an existing agreement with your institution
Authors’ Workflow for Hybrid Journals
Authors are invited to Author Services when their article has been accepted by a journal, regardless of institutional affiliation.

To begin the author workflow for the article, they click on the ‘Manage article’ button.
Any articles requiring actions will be automatically featured on the top of the list; old articles after those with actions required.

‘Manage article’ button kicks off the process.
Step 1:
Confirm Author Role
The author list will show all authors from the manuscript.

Author has two options – to select one or more Corresponding Authors from the list and confirm, or to select “This list is incorrect”.

Confirm corresponding author(s)
Corresponding authors will have their contact information included on the final published article.
Most articles only have one or two corresponding authors.

- Berhane Abраha Asfaw
- Kaori Sakaguchi-Söder
- Anat Bernstein  
  Corresponding author
- Hagar Siebner
- Christoph Schüth

Selections made here will be reflected on the final published paper.
You will not be able to change this selection during proofing.
Confirm Author Role

Author Role

Selecting “This list is incorrect” displays this interstitial screen.

The option(s) selected here determine whether Customer Support needs to intervene, or whether the author can proceed through the workflow.
Confirm Author Role

Route 1
If author selects “The list is out of order”, “An author has changed their name” or “One or more names are spelled or formatted incorrectly”, the author sees a confirmation screen before proceeding to the Confirm Responsible Corresponding Author screen.

Rapid Communications in Mass Spectrometry
Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments
DOI: doi.org/10.1002/rcm.8922

Confirm Author Roles
Funders & Grant Details
Your Affiliations
Copyright ownership
License Selection
License Signing

Based on the information you provided, you can still proceed with completing your required actions

- If you have not yet reviewed your proofs, you can make these corrections at that time.
- If you have already reviewed your proofs, please contact the production office with your corrections. You should still complete your required actions at this time.

Confirm
Confirm Author Role

Route 2
If the author selects “One or more authors are missing”, “Someone is listed as an author but should not be listed” or “Something else is wrong”, the author cannot continue and must wait for Customer Support to deal with the issue.

Rapid Communications in Mass Spectrometry
Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments
DOI: 10.1002/rcm.8922

 Corrections to the author list have been requested
We have shared your concerns with our support team. Someone from Wiley may reach out for additional information as needed.

Based on the information you provided, we must address these corrections before you are able to complete required actions. We apologize for the inconvenience.

What’s next:
You will be invited back to Author Services to finish required tasks once our production office has corrected the issue.
Confirm Responsible Corresponding Author

This screen displays the list of Corresponding Authors selected from the previous screen.

The padlock icon next to author names indicates the author may be eligible for APC coverage.

Only one author can be selected as the Responsible Corresponding Author. They will be the only person responsible for signing the license, and whose affiliations will be used to determine their eligibility for APC coverage.

Which corresponding author is responsible for remaining publication activities?

Wiley requires one corresponding author to be assigned to complete remaining pre-publication activities, including:
- Confirming the article's funding information
- Verifying affiliation with institutions that have pre-paid for Open Access publishing fees
- Arranging payment for Open Access fees, where applicable
- Signing the copyright license and for gathering signatures from copyright owners
- Reviewing online proofs of the final article

Article may be eligible for Open Access APC funding or discount
- Information provided at submission indicates Christoph Schütt may be affiliated with Technische Universität Darmstadt.
- Information provided at submission indicates Hager Siebner may be affiliated with Technische Universität Darmstadt.
- Information provided at submission indicates Berhan Abhra Asfaw may be affiliated with Technische Universität Darmstadt, Technische Universität Darmstadt and Technische Universität Darmstadt.

If you wish to participate, they should be assigned as the responsible corresponding author.

- Berhan Abhra Asfaw
- Kaori Sakaguchi-Söder
- Anat Bernstein
- Hager Siebner  Responsible corresponding author
- Christoph Schütt
If the author selects themselves as Responsible Corresponding Author, they continue to the Funder/Grant details screen.

If the author selects someone else as Responsible Corresponding Author, there’s a confirmation screen.

When the nominated Responsible Corresponding Author logs into Author Services from their invitation email, they will be taken straight to the Funder/Grant details step.

Confirm Responsible Corresponding Author - Confirmation

Rapid Communications in Mass Spectrometry
Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments

DOI: 10.1002/rcm.8922

Confirm change of responsible author

In order to proceed, please provide us with an up-to-date contact email address for Anat Bernstein.

Email address

Once you confirm, you will no longer be responsible for completing required actions.

Anat Bernstein will be responsible for the following:

- Confirming the article’s funding information
- Verifying affiliation with institutions that have pre-paid for Open Access publishing fees
- Arranging payment for Open Access fees, when applicable
- Signing the copyright license and/or gathering signatures from copyright owners
- Reviewing online proofs of the final article

Confirm change
Step 2:
Funders & Grants Details
The author is presented with reported funders (if provided at submission) and is given an additional option to add/edit any new/existing funder(s).
Funders & Grant Details

Funders

The author is presented with reported funders (if provided at submission) and is given an additional option to add/edit any new/existing funder(s).
Step 3:
Confirm Affiliations
Confirm Institutional Affiliation – Ringgold Exact Match

Authors need to confirm or edit their institutional affiliation.

This information is pre-populated based on the Responsible Corresponding Author’s details provided through our submission systems, at the point of submission of the article.

This step should always be the Responsible Corresponding Author’s institutional affiliation(s).

The presence of a green bar on the left-hand side of the box, in addition to the 'Verified' text with a green tick, shows that the information entered has been recognised by the Ringgold database.
Moreover, to make this obvious to authors, when eligible institutional affiliation is inherited from Electronic Editorial Office and there is an exact match, the custom eligibility message **will show on the main homepage of Author Services**, as well.
If no affiliation is inherited from data entered within the submission systems, authors will be asked to add their affiliation. The geotargeting feature informs authors of the existence of institutions in their country that have a Wiley Open Access Account. It looks like you are based in Germany. Did you know that authors affiliated with over 900 German institutions can publish open access at no additional cost? If you are affiliated with one of these institutions, fees to publish your article open access are covered under the nationwide DEAL agreement with Wiley. Please confirm your primary affiliation to the institution where the research reported in this article was conducted. This information is only for identification purposes to help assign your article to the correct institution. Visit the Projekt DEAL Agreement page for more information.
As authors start typing their affiliation, possible matches will auto-populate below for authors to choose from. (This information comes from the Ringgold database.)
If the author enters affiliations with multiple institutions and more than one of the institutions has a Wiley Open Access Account, an additional screen will be presented asking the author to select which institution is most appropriate to cover the open access fees.
Authors will see a purple ‘Open Access’ box to alert the author that they have triggered the eligibility criteria for funding based on their affiliation.

The lack of this purple box, in this case for the University of Basel, also confirms that this institution does not currently have an agreement with Wiley to cover APCs for their researchers.
Step 4:
Copyright Ownership Selection
Copyright Ownership

Author is presented with the Copyright Ownership selection.

- Contributor-owned work
  - This is the correct selection for most authors. It is customary in most academic and healthcare institutions for faculty to retain copyright for articles that they have authored. Please check whether different policies apply in your institution.

- U.S. Government work
  - Applies only if your work was authored as part of your official duties as a United States federal government employee, such works are in the public domain in the US.

- U.K. Government work
  - Applies only to employees of the U.K. Government.

- Non-Governmental Organization work
  - Applies only if the work was carried out during the course of employment by a Non-Governmental Organization.

- Other Government work
  - Applies only to government employees outside of the U.S. and U.K.

- Company/institution-owned work
  - This does not typically apply to most universities and academic institutions. Applies when an organization, often a commercial corporation, owns the copyright of a work either because there is a specific clause in the author’s contract of employment that states the company/institution’s ownership of its employee’s intellectual property, or it has been contracted (‘made for hire’).
Step 5: Confirm Open Access Option
Open Access Option

Author is presented with the choice of publishing their article in open access.

Open Access

Do you want to make your article open access?

Wiley has an agreement with your institution, Karolinska Institutet, to cover eligible open access article publication charges (APCs) for their affiliated authors. Visit our Biomet page to find out what type of APC coverage is available from your institution.

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License Submission

Copyright Ownership

Keep my article subscription-only

Yes, make my article open access →
Step 6:
License Agreement Types
License Agreement Types

License Agreement

If open access is selected, the author is asked to select a Creative Commons license dependent on funding source(s) reported and journal license permissions.

A short description of each Creative Commons license type is made available per license type to aid authors when deciding which license to sign.
Step 7:
License Submission
The next step is license signing.

If the Responsible Corresponding Author correctly added a mandated funder as one of their original research funders for this paper, authors will automatically be asked to review and sign a CC-BY license.
License Signing

Confirmation

Once the Responsible Corresponding Author has signed and submitted their license for this article, their funding request will be submitted.

When this happens, they will be greeted with this confirmation screen.

Their funding request will then appear in their institution's Wiley Open Access Account (WOAA) dashboard immediately, for review and approval.
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We support our researchers

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Journal Finder
Our Journal Finder tool helps authors match their articles to the best journal for their work, using the abstract or their chosen descriptive text. It allows authors to filter results by keyword, subject area, and open access status of the suggested journals.

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Through WES, we offer English language editing, academic translation and illustration, figure formatting, graphical abstract design, journal recommendation, and manuscript formatting.

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Through our Author Services site, researchers will find webinars on a broad range of publishing topics, including maximizing article impact, publishing open access, understanding the peer review process, and many others.
Publication

**Author Services**

Our Author Services site was shaped by our authors, for our authors. It includes resources to support researchers through every step of the publishing process.

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Part of Author Services, the Author Dashboard presents researchers with all the information they need about their article as it goes from submission to publication. The Dashboard includes open access ordering and open access payment options to make that decision simple. Our authors can also use the Dashboard after publication to check their article citations.

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Promotion

Wiley Editing Services
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Cover Images
Authors can submit an idea to feature their article on the cover of it’s publishing journal to increase the visibility of their research. Articles promoted through a cover image have 30% higher Altmetric scores and 35% higher full text views.*

Promotion Guide
Our Author Promotion Guide includes best practice recommendations for article promotion. Authors can download a Promotional Toolkit for additional support.

*based on 2018 calendar year data
Other resources

We also work with platforms, organizations, and solutions that provide additional support to authors:

**Authorea**
Helps authors collaborate on articles, write, cite, host date and publish

**Kudos**
Helps authors increase the visibility and impact of their articles

**Manuscripts**
Helps authors format, edit, and share their articles

**Publons**
Helps researchers track and share their peer review contributions

**ORCiD**
Provides a unique identifier to help authors get credit for all of their research

**GetFTR**
Helps researchers access the published articles they need
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Questions?

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