



**Ohio Library and  
Information Network**

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January 31, 2011

To: Regional Depositories Directors  
From: Anita Cook, OhioLINK  
Re: Summary of the Regional Depositories Governing Council Meeting, January  
28, 2011

Attendance: Jim Bracken, Kent State University  
Anita Cook, OhioLINK  
Carol Diedrichs, Ohio State University  
\*Kay Flowers, Bowling Green State University  
Cheryl Kern-Simirenko, University of Akron  
Tom Klingler, Kent State University  
John Magill, OhioLINK  
\*Vicky Montavon, University of Cincinnati

Scott Seaman, Ohio University  
Judith Sessions, Miami University  
Kelly Shook, Kent State University  
Barbara Strauss, Cleveland State Univ  
Glenda Thornton, Cleveland State Univ  
\*Jeff Trimble, Youngstown State Univ  
Karen Wilhoit, Wright State University

\*on phone

The meeting started with a round of introductions.

Ms. Cook briefly talked about her conversations with the depository managers. This included introducing herself and explaining the role she was taking over from Dona Straley who stepped down from being the Statewide Library Depository Coordinator. Cook has set up a Google Doc spreadsheet to gather monthly statistics from the depository managers on the different activities at each depository. This is put in place starting with January 2011. Also discussed was the Northeast Depository Implementation of the Shared Catalog project and the depository managers expressed some interest in knowing which depository would go next in the project. Ms. Cook said this hadn't been decided yet and it was highlighted that that some of the depositories are not committed to joining the Shared Catalog at this time and that this fact needs to part of the discussions. Cook had also updated the depository managers on the De-Duplication project, and depository manager suggested that the verification/withdraw steps be combined and done on smaller groups of titles than on the whole list at one time. Cook discussed this with Wilhoit and this will be how the process develops for this go around of de-duplication. The depository managers agreed to stay in close communication with an email list and a scheduled monthly conference call.

Ms. Shook then gave an update on the Northeast Depository Shared Catalog project. Shook explained that several database cleanup projects had been identified by Kent prior to suppressing their records from the Central Catalog. Kent State is preparing detailed documentation on a PBwiki that will then assist the next libraries that process their records. If anyone wanted to track closely the Shared Catalog project, getting access to and following the details of the PBwiki will help them.

There is a major project to get the University of Akron ready to load their records to the Shared Catalog so a change in the schedule of loading has been made with NEOUCOM moving ahead of the University of

Akron. Shook stated that she is learning new things almost on a daily basis as this project proceeds, but everything is being documented for the libraries that follow Kent State.

Ms. Wilhoit gave a brief update on the current De-Duplication project. Checking holdings should be done by the end of January and all libraries have completed this part of the project except for two libraries. Wilhoit then asked the group two questions. The first question had to do with if a keeper journal run in one depository was not complete but could be completed by copies held in other depositories, should those copies be transferred to the depository with longest keeper run in order to make that run complete and held all in one depository. After discussion, the group decided that this would be additional work for the depositories and that there was no compelling reason to do this. The second question looked at the JSTOR Arts & Science IV de-duplication. With copies kept at the Center of Research Libraries (CRL), a question was posed does OHioLINK need both a light and archives. . After some discussion, it was decided that since the Preservation Policy had not been approved yet, we were better off maintaining two copies for the time being.

The Preservation Policy was discussed next. Mr. Magill mentioned that this policy had been shared with Bernie Reilly at the Center for Research Libraries (CRL) and that the document before the group had been edited to reflect his comments. Some in the group felt the document was incomplete and should have more statements about what the service levels should be. After discussion, it was decided that document needed more input from the group and that a Google Doc should be created where folks could go to edit the document and provide more content. Cook will set up the Google Doc and send invitations out to everyone that allows them to edit the document.

Discussion ensued on the suggested new formula for disbursing operating funds to the depositories. The new formula used this year's data as an example of how the formula works and does not change how funds are being distributed for this fiscal year. It is suggested that this new formula be put in place for the next fiscal year. After much discussion, it was decided that this formula needed more thought and input and that the group will study it and provide input to Cook and Magill on what questions and comments they have and a revised formula based on that input will be presented to the group. It was also decided that the \$200,000 that OhioLINK has still to disburse to the depositories for this year will be provided based upon the current formula. The funds distributed in FY11 will be the same as was distributed in FY10.

The group discussed the pot of discretionary funds (\$42,487.50) that is left over funds allocated to fund Dona Straley's position that been allocated for the rest of the year and not used because Dona left the position on January 13. Several ideas circulated about how to use the funds, but the group decided that the funds should not be disbursed at this juncture and should be held for a future decision as to what to do with it.

As a last item, the group decided to hold a conference call sometime mid to late February and have a face to face meeting sometime in April. Cook will send out possible dates to everyone to select from so these dates can be decided on soon.