



## Ohio Library and Information Network

35 East Chestnut Street, Eighth Floor  
Columbus, Ohio 43215  
614.485.6722

[www.ohiolink.edu](http://www.ohiolink.edu)

August 22, 2011

### Summary of the Regional Depositories Governing Council Conference Call, August 22, 2011

Attendance: Tom Klingler, Kent State University  
Collen Boff, Bowling Green State Univ  
Anita Cook, OhioLINK  
Carol Diedrichs, Ohio State University  
Cheryl Kern-Simirenko, University of Akron  
Laura Kinner, University of Toledo  
Vickie Montavon, Univ of Cincinnati  
Beth Layton, NEOUCOM  
John Magill, OhioLINK  
Scott Seaman, Ohio University  
Karen Wilhoit, Wright State University

Judith Sessions who normally runs the meeting is not available today, so Anita ran the meeting.

We started the conference call with a discussion of the Northeast Depository Shared Catalog Pilot Project. The project has been completed and declared a success by the Northeast Depository library directors. They will be writing a report that will state this success. The report is due to the Northeast Depository library directors the third week in September. After review with that group, it will then be officially released to Anita and John who will then share it with the Regional Depositories Governing Council. The group decided that planning for the inclusion of the Northwest Depository can commence while this report is being written. Anita asked the two libraries represented the Northwest Depository, University of Toledo and Bowling Green State University, to select at least one or possibly two library staff members who could devote significant time to the project to oversee the implementation of the Northwest Depository into the shared catalog. These staff members will be trained by Kelly Shook from Kent State on the implementation tasks. Then a schedule for implementation can be written and negotiated with Innovative Interfaces.

A set of policies and procedures was identified with the pilot project and these need to be addressed as we move to bringing the Northwest Depository into the shared catalog. Anita will form two small working groups, one for Circulation and ILL issues and one for Catalog Maintenance issues, who will address the policies and procedures and make recommendations. These groups will be formulated as soon as possible.

Next we discussed the De-duplication Project and a recommendation concerning journals that come new to the depository. It is recommended that libraries check the Central Catalog before any journal copies are contributed to a depository and if two copies already exist in the depository, not to send any additional copies to a depository. After some discussion of this recommendation, it was decided that this would be put in a proposal and posted to the email list for further discussion.

The De-duplication Project is proceeding slowly. Discussion centered around ideas that could make this process more productive and quicker. This included a discussion of whether additional funds could be allocated to add staff to the depositories so that the De-duplication process could be given more time.

Anita will discuss this with the depository managers and come up with a proposal for additional staffing to aid the De-duplication Project and what the cost of that would be.

The directors at the April meeting requested that an inventory of local equipment be conducted. Anita conducted that inventory receiving a list of equipment from 4 out of the 5 depositories. This inventory seem to indicate that all the depositories have a base line of equipment though some of it is beginning to show its age. Only two of the depositories had color scanners on site though they indicated that it is rare for them scan something in color. The group decided against using the \$47,000 in one time funds to purchase needed equipment but would save this money for any emergency needs that are identified.

John talked briefly about the new Chancellor's initiative that is removing the development staff from OhioLINK's oversight to a new organization call Ohio Tech.

Meeting adjourned.